



**THE SUMMONING FOR
THE ANNUAL GENERAL MEETING OF SHAREHOLDERS OF
PT BANK BTPN SYARIAH Tbk**

The Board of Directors of PT Bank BTPN Syariah Tbk, domiciled and having head office in South Jakarta (the "Company"), hereby invites the Shareholders of the Company to attend the Annual General Meeting of Shareholders (the "Meeting"), which will be convened on:

Day/Date : Wednesday/April 12, 2023
Time : 10.00 WIB - closing
Venue : Menara BTPN, 16th Floor, CBD Mega Kuningan,
Jl. DR. Ide Anak Agung Gde Agung Kav. 5.5-5.6, Jakarta 12950
Mechanism : The Meeting is attended physically and/or electronically by means of eASY.KSEI Application

Agenda and Explanation on the Agenda of the Meeting

- 1. The Approval of the Financial Statement, the Annual Report, and the Sustainability Report which have been reviewed by the Board of Commissioners for the financial year ended on December 31, 2022, including but not limited to:**
- a. The Ratification of the Financial Statement for the financial year ended on December 31, 2022;**
 - b. The Report on the supervisory duties of the Board of Commissioners and the Sharia Supervisory Board for the financial year ended on December 31, 2022; and**
 - c. The Release and Discharge over the Liability (*Volledig Acquit et Decharge*) for the Board of Directors, the Board of Commissioners and the Sharia Supervisory Board of the Company for the management and supervisory actions which have been performed in and during the financial year ended on December 31, 2022;**

Explanation:

In relation to Article 9 paragraph 4 of the Articles of Association of the Company; Articles 66, 67, 68, and Article 69 of Law Number 40 of the year 2007 regarding Limited Liability Company (the "Company Law-2007")

Based on the above-mentioned matters, the Company will propose to the Meeting to:

- 1) Approve the Annual Report which has been reviewed by the Board of Commissioners, as well as the Report on the Supervisory Duties of the Board of Commissioners and the Sharia Supervisory Board for the financial year ended on December 31, 2022, which are contained in the book of 2022 Annual Report and 2022 Annual Sustainability Report;
- 2) Ratify the Consolidated Financial Statement of the Company for the financial year ended on December 31, 2022, which has been examined or audited by the Public Accounting Firm (KAP) of Sidharta Widjaja dan Rekan (*an Indonesian partnership and member firm of KPMG network of independent member affiliated with KPMG International Cooperative*), as evidenced by its report dated February 10, 2023, with the opinion

"The Consolidated Financial Statement fairly presents in all material respects, the consolidated financial position of the Group as of December 31, 2022, as well as the consolidated financial performance, the cash flow, the revenue and profit sharing reconciliation, report on the sources and distribution of zakat funds, and report on the sources and utilization of its consolidated benevolence funds, for the year ended on such date, in accordance with the Financial Accounting Standards in Indonesia"

- 3) Grant full release and discharge over the liability (*volledig acquit et decharge*) to the incumbent members of the Board of Directors of the Company in the financial year ended on December 31, 2022, with regard to management actions, and to the Board of Commissioners and the Sharia Supervisory Board with regard to supervisory actions which they have respectively performed during the financial year ended on December 31, 2022, to the extent that such actions are reflected in the Annual Report, the Sustainability Report and the Consolidated Financial Statement of the Company for the financial year ended December 31, 2022, save for the acts of fraud, embezzlement, and other criminal offenses.

- 2. The Stipulation on the utilization of net profit of the Company for the financial year ended on December 31, 2022**

Explanation:

In relation to Article 24 of the Articles of Association of the Company in conjunction with Articles 70 and 71 of the Company Law-2007.

Based on the above-mentioned matters, the Company will propose to the Meeting to:

Approve the utilization of Net Profit of the Company for the financial year ended on December 31, 2022, including the determination on the set aside amount for reserves to be resolved by the Meeting.

- 3. Change of composition of the Company's Management**

Explanation:

In relation to:

- Article 9 paragraph 4 (d) and Article 17 paragraph 7 of the Articles of Association of the Company;
- Articles 94 and 111 of the Company Law-2007;
- Regulation of Bank Indonesia Number 11/33/PBI/2009 regarding the Implementation of Good Corporate Governance for Sharia Commercial Banks and Sharia Business Units;
- Article 3 in conjunction with Article 8, Article 9, Article 23, Article 27 of the Regulation of the Financial Services Authority (the "POJK") Number 33/POJK.04/2014 regarding the Board of Directors and the Board of Commissioners of Issuers and Public Companies;
- The Recommendation of the Nomination and Remuneration Committee of the Company; and
- The Letter of OJK Number SR-8/PB.02/2023 dated March 12, 2023, regarding the Decree over the nomination of the Members of the Board of Directors of PT Bank BTPN Syariah Tbk and the Decree of the Members of the Board of Commissioners of OJK Number KEPR-2/D,03/2023 dated March 10, 2023, regarding the Result of Fit and Proper Test on the candidates for the Directors of PT Bank BTPN Syariah Tbk.

In relation to the expiry of the term of office of the Entire Management of the Company;

1. With due regards to the term of office of the entire incumbent Members of the Board of Directors, the Board of Commissioners, and the Sharia Supervisory Board will end at the time of closing of the Meeting to be convened in the year 2023;
2. The Statement of Mr. Gatot Adhi Prasetyo dated November 11, 2022, stating his wishes for not being reappointed for another term;
3. The Statement of Mrs. Yenny Lim dated February 6, 2023, stating her wishes for not being reappointed for another term; and
4. The Proposal of the Majority Shareholders to reappoint the members of the Board of Directors, the Board of Commissioners, and the Sharia Supervisory Board who have stated their willingness to be further reappointed and to appoint the New Management of the Company with due observance of the result of Fit and Proper Test from the Financial Services Authority (hereinafter will be referred to as the "OJK").

Based on the above-mentioned matters, the Company will propose to the Meeting to:

1) **The Expiry of the term of office of the members of the Board of Directors and the Board of Commissioners starting as of the closing of the Meeting, namely:**

1. Mr. Gatot Adhi Prasetyo as the Director of the Company; and
2. Mrs. Yenny Lim as the member of the Board of Commissioners of the Company

And extend our gratitude and highest appreciation to Mr. Gatot Adhi Prasetyo and Mrs. Yenny Lim for their services and contributions which have been provided during their term of office respectively as the Directors and the Commissioner of the Company;

2) **The Reappointment of the Members of the Board of Directors, the Board of Commissioners, and the Sharia Supervisory Board of the Company, as following:**

The Members of the Board of Directors of the Company, namely

1. Mr. Hadi Wibowo as the President Director;
2. Mr. Arief Ismail as the Compliance Director;
3. Mr. Dwiyono Bayu Winantio as the Director;
4. Mr. Fachmy Achmad as the Director;

The Members of the Board of Commissioners of the Company, namely

1. Mr. Kemal Azis Stamboel as the President/Independent Commissioner
2. Mrs. Dewie Pelitawati as the Independent Commissioner;
3. Mr. Ongki Wanadjati Dana as the Commissioner;

The Members of the Sharia Supervisory Board of the Company, namely:

1. Mr. H. Ikhwan Abidin, MA, as the Chairman of the Sharia Supervisory Board
2. Mr. H. Muhamad Faiz, MA, as the Member of the Sharia Supervisory Board

3) **The Appointment of the new Management of the Company, namely:**

1. Appoint Mr. Mulya Effendi Siregar as the Independent Commissioner;
2. Appoint Mrs. Dewi Nuzulianti as the Director;

4) With the expiry of their term of office, the reappointment, and the appointment of the New Management of the Company aforesaid, then, **the composition of the members of the Board of Directors, the Board of Commissioners, and the Sharia Supervisory Board of the Company** to become as following:

The Board of Directors:

President Director	: Hadi Wibowo
Compliance Director	: Arief Ismail
Director	: Dwiyono Bayu Winantio
Director	: Fachmy Achmad
Director	: Dewi Nuzulianti

The Board of Commissioners:

President/Independent Commissioner	: Kemal Azis Stamboel
Independent Commissioner	: Mulya Effendi Siregar *
Independent Commissioner	: Dewie Pelitawati
Commissioner	: Ongki Wanadjati Dana

The Sharia Supervisory Board:

Chairman of the Sharia Supervisory Board	: H. Ikhwan Abidin, MA
Member of the Sharia Supervisory Board	: H. Muhamad Faiz, MA

All of whom with the term of office starting as of the date stipulated in the Meeting appointing them, until the closing of the 3rd (third) Annual General Meeting of Shareholders of the Company to be convened in the year 2026 (two thousand twenty six), without prejudice to the right of the Meeting or the prevailing laws and regulations to dismiss them before the expiry of their term of office.

With a notation (*):

- i. For those who have not yet received the Result of Fit and Proper Test, then, the term of office will be effective upon obtaining approval from OJK and/or the fulfillment of the requirements stipulated in the approval letter of OJK aforesaid (the effective date), and until the closing of the 3rd (third) Annual General Meeting of Shareholders after the effective date of their appointment, and without prejudice to the right of the GMS to dismiss them at any time before the expiry of their term of office.
- ii. In the event that OJK did not approve such appointment, or the requirements stipulated by OJK were not fulfilled, then, the appointment aforesaid will become void and ineffective without requiring any approval of the GMS

5) Grant power of attorney to the Board of Directors of the Company, with the right of substitution, to restate in a notary deed over the resolution mentioned above and to notify it to the Minister of Law and Human Rights of the Republic of Indonesia for such purpose to take the actions which are required in accordance with the prevailing laws and regulations.

4. **The Stipulation regarding the amount of remuneration for the members of the Board of Directors, the Board of Commissioners, and the Sharia Supervisory Board of the Company for the year 2023;**

Explanation:

In relation to Article 9 paragraph 4 letter (e), Article 14 paragraph 5 of the Articles of Association of the Company; Article 96 and Article 113 of the Company Law-2007; POJK Number 59/POJK.03/2017 regarding the Application of Governance in the Providing of Remuneration of Sharia Commercial Banks and Sharia Business Units; POJK Number 30/POJK.04/2017 regarding the Repurchase of shares issued by Public Companies.

Based on the above-mentioned matters, the Company will propose to the Meeting with due regards to the recommendation from the Nomination and Remuneration Committee to:

- 1) Grant full power of attorney and authorities to the Board of Commissioners of the Company to stipulate the Remuneration for the members of the Board of Directors and the Sharia Supervisory Board for the year 2023 through the Meeting of the Nomination and Remuneration Committee, as well as to determine its distribution among the members of the Board of Directors and the Sharia Supervisory Board, provided that in determining the sum of the total amount as well as the distribution of Remuneration for the members of the Board of Directors and the Sharia Supervisory Board aforesaid, the Board of Commissioners will be obliged to have due regards to the recommendation of the Nomination and Remuneration Committee of the Company;

- 2) Approve the recommendation of the Nomination and Remuneration Committee which is approved by the Board of Commissioners in the stipulation of the gross total amount of Remuneration for the Board of Commissioners for the year 2023, and to grant power of attorney and authorities to the Board of Commissioners to determine, in a resolution of the Board of Commissioners, the distribution of total amount of Remuneration aforesaid among the members of the Board of Commissioners, provided that in determining the distribution of total amount of Remuneration aforesaid, the Board of Commissioners will be obliged to have due regards to the recommendation of the Nomination and Remuneration Committee of the Company.

5. The Appointment of the Public Accountant and/or the Public Accounting Firm to audit the books of the Company for the financial year ended on December 31, 2023, and the determination on the amount of honorarium as well as other requirements in relation to the appointment aforesaid

Explanation:

In relation to Article 9 paragraph 4 letter (f) of the Articles of Association of the Company; Article 68 of the Company Law-2007; Article 13 paragraph 1 of POJK Number 13/POJK.03/2017 regarding the Utilization of Services of Public Accountant and Public Accounting Firm in Financial Services Activities; and the Recommendation of the Audit Committee of the Company.

Based on the above-mentioned matters, the Company will propose to the Meeting to:

- 1) Approve the appointment of **KAP Sidharta Widjaja & Rekan** (hereinafter will be referred to as the "**KAP**") which is a KAP registered at OJK, to carry out audit of the Financial Statement of the Company for the financial year of 2023, with Mr. **Handrow Cahyadi S.E, CPA**, as the **Public Accountant** (hereinafter will be referred to as the "**AP**") as the person-in-charge over the audit aforesaid, as well as the determination on the amount of honorarium and other requirements regarding the appointment of KAP and/or AP aforesaid with due regards to the recommendation of the Audit Committee and the prevailing regulations.

If before the start of their assignment, OJK issued an amendment to the regulation related to longer assignment period of AP (Amendment to POJK Number 13/POJK.03/2017), then, the Company will propose Mrs. **Novie, S.E, CPA**, as the AP who is in charge of the audit of the Company for the financial year ended on December 31, 2022, to continue acting as the person-in-charge over the audit of the Company for the financial year ended on December 31, 2023.

- 2) Approve the delegation of authorities to the Board of Commissioners to determine the substituting KAP and/or AP in the event that the KAP and/or AP who have been appointed in accordance with the resolution of the Meeting due to any reason whatsoever could not finish/carry out the audit of the financial statement for the financial year ended December 31, 2023, including determining the amount of honorarium and other requirements in relation to the appointment of the Substituting KAP and/or AP aforesaid.

- 3) Whereas in the nomination and appointment of the KAP and/or AP aforesaid, the Company will be obliged to fulfill the provisions:

- i. The KAP and/or AP who are appointed must be registered as the Capital Market Supporting Professions at OJK as well as having been experienced in auditing banking Companies
- ii. The appointed KAP must be affiliated to an international KAP.

- 4) Approve the granting of power of attorney to the Board of Directors of the Company to carry out matters which are considered necessary in relation to the appointment of KAP and/or AP, including but not limited to the process for the implementation of meeting and execution of appointment letter for the relevant KAP and/or AP aforesaid.

6. The Report of the Company in the Form of Implementation of Transfer of A Portion of Treasury Shares of the Company in the year 2022;

Explanation:

In relation to POJK Number 59/POJK.03/2017 regarding the Application of Governance in the Granting of Remuneration for Sharia Commercial Banks and Sharia Business Units; and Article 30 of POJK Number 30/POJK.04/2017 regarding the Repurchase of Shares Issued by Public Companies;

Based on the above mentioned matters, the Company informs the Meeting regarding the Report on the Implementation of Payment of variable Remuneration by means of the Transfer of a portion of Treasury Shares of the Company, has been implemented on January 25, 2023.

The Shareholders who are entitled to attend

The Shareholders who are entitled to attend the Meeting or to be represented in the Meeting and to cast votes in the Meeting shall be the Shareholders whose names are recorded in the Register of Shareholders (DPS) of the Company and/or the Shareholders whose Securities Accounts are registered in the Collective Depository of PT Kustodian Sentral Efek Indonesia ("**KSEI**") on Friday, dated **March 17, 2023, at 16:00 WIB**

Attendance Quorum and Resolution of the Meeting

1. Agenda 1 up to 5
 - i. The Meeting may be convened if it was attended by the Shareholders or their lawful proxies representing more than 1/2 (one-half) of the total number of the entire shares with valid voting rights which have been issued by the Company.
 - ii. The Resolution of the Meeting will be adopted based on deliberation to reach a consensus with due observance of Article 28 of POJK Number 15/POJK.04/2020 (**the "POJK-15/2020"**). In the event that the resolution based on deliberation to reach a consensus cannot be achieved, the resolution will be valid if it was adopted based on the affirmative votes of more than 1/2 (one-half) of the total number of the entire shares with valid voting rights which are present and/or represented in the Meeting.
2. Agenda 6
Constitutes a presentation of report of the Company which does not count the attendance quorum and does not require an adoption of resolution.

General Provisions

1. The Company does not send separate invitation letter to each Shareholder and this Summoning for the Meeting (the "Summoning") constitutes the official invitation for the Shareholders to attend the Meeting. In accordance with the provisions of Article 82 paragraph 2 of Company Law-2007, and Article 52 paragraph 1 of POJK-15/2020, this Summoning can also be viewed through the website of the Company (www.btpnsyariah.com), the Indonesian Stock Exchange (www.idx.co.id), and PT Kustodian Sentral Efek Indonesia (www.ksei.co.id).
2. The Meeting will be convened **to be attended physically and/or electronically** by using the Application of Electronic General Meeting System of KSEI (the "**eASY.KSEI Application**") provided by KSEI with due observance of POJK Number 16/POJK.04/2020 (**the "POJK-16/2020"**) in conjunction with Article 10 paragraph 1 letter c.) of the Articles of Association of the Company;
3. In relation to the occurrence of convening of the Meeting through eASY.KSEI Application as mentioned above, then, the participation of the Shareholders in the Meeting, can be carried out with the following mechanism:
 - a. present in the Meeting electronically through eASY.KSEI Application; or
 - b. present in the Meeting physically; or
 - c. present by virtue of the granting of power of attorney by using the form of power of attorney as referred to in point 7b below.

4. In the effort to prevent and/or control the spreading of Corona Virus Disease 2019 (the "**COVID-19**"), the Company continues urging the Shareholders to attend the Meeting electronically, as referred to in point 3.a. or carry out the granting of electronic power of attorney (the "**e-Proxy**") through eASY.KSEI Application as referred to in point 7.a. below with due regards to the following matters:
 - a. The Shareholder who can use eASY.KSEI Application shall be the local individual Shareholder whose shares are deposited in the collective depository of KSEI;
 - b. The Shareholder must firstly be registered in the facility of Securities Ownership Reference of KSEI (the "**AKSes KSEI**"). For the Shareholders who are not yet registered, it is expected that they firstly carry out registration by accessing the website of AKSes KSEI (<https://akses.ksei.co.id/>);
 - c. To use eASY.KSEI Application, the Shareholders can access the eASY.KSEI menu, Login eASY.KSEI submenu on the website of AKSes KSEI.
5. The Shareholders or their proxies who will be present in the Meeting electronically through eASY.KSEI Application are expected to pay attention to the following matters:
 - a. The Shareholders may declare their attendance electronically up to **April 11, 2023, at 12:00 WIB** (the "**Attendance Declaration Deadline**"), and to give their choice of votes through eASY.KSEI Application starting as of the date of the Summoning up to the Attendance Declaration Deadline;
 - b. For:
 - i. The Shareholders who have not yet carried out the declaration of electronic attendance up to the Attendance Declaration Deadline;
 - ii. The Shareholders who have carried out declaration of electronic attendance, however, have not yet given their choice of votes for at the minimum 1 (one) agenda of the Meeting up to the Attendance Declaration Deadline;
 - iii. The Individual Representative, and the Independent Party, who have been appointed by the Company, who have received power of attorney from the Shareholders, without the relevant Shareholders giving them their choice of votes for at the minimum 1 (one) agenda of the Meeting up to the Attendance Declaration Deadline;
 - iv. The KSEI Participants/Intermediaries (the Custodian Banks or Securities Companies) who have received power of attorney from the Shareholders who have determined the choice of votes in the eASY.KSEI Application;

will be obliged to carry out registration through eASY.KSEI Application on **the date of convening of the Meeting at the latest up to 09.00 WIB.**
 - c. Late or failure in registration process electronically due to any reason whatsoever will result in the relevant Shareholders or their proxies of being unable to attend the Meeting electronically and their share ownership will not be taken into account in determining the attendance quorum.
6. The Shareholders whose shares have been or have not yet been registered in the Collective Depository of KSEI or their lawful proxies who will be attending the Meeting physically, will be obliged to present the copy of their identification cards or the evidences of identities along with the valid power of attorney (if being represented) to the Registration Officer before entering the venue of the Meeting.
7. The Shareholders may be represented by their proxies, by virtue of:
 - a. **Granting electronic power of attorney (e-Proxy)** through eASY.KSEI Application (<https://easy.ksei.co.id>). The Shareholders may grant power of attorney and their votes, make changes on the appointment of the proxies and/or the choice of votes for the agenda of the Meeting or carry out revocation of the power of attorney, electronically through eASY.KSEI Application **starting as of the date of the Summoning up to the Attendance Declaration Deadline**. The Party who can become the proxy electronically must be legally competent and may not be a member of the Board of Directors, the Board of Commissioners, the Sharia Supervisory Board, and the employees of the Company, as well as must comply with other provisions as stipulated in POJK-15/2020; or
 - b. **Grant power of attorney by filling in form of Power of Attorney** which can be downloaded (the "download") from the website of the Company (<https://www.btpnsyariah.com/web/guest/rapat-umum-pemegang-saham>), provided that:
 - i. The Members of the Board of Directors, the Board of Commissioners, the Sharia Supervisory Board, and the employees of the Company may act as the proxies of the Shareholders in the Meeting, however, the votes which they cast in the Meeting will not be taken into account in the calculation of votes (including acting as the Shareholders);
 - ii. A Shareholder will not be entitled to grant power of attorney to more than one proxy for a portion of the total number of the shares which he owned for different votes;
 - iii. The Power of Attorney from the Shareholder which is executed abroad must be legalized by the local public notary and the local official representative office of the Government of the Republic of Indonesia;
 - iv. **The power of attorney** which has been supplemented by the copy of the identification card or the valid evidence of identity from the authorizer and **the question sheet** must have been received by the Company, **at the latest 3 (three) working days** prior to the convening of the Meeting without prejudice to the policy of the Company, through the Securities Administration Bureau (BAE) of PT Datindo Entrycom, having office address at Jl. Hayam Wuruk No. 28 Jakarta 10120; Phone: +62 21 350 8077 (Hunting); Facsimile: +62 21 350 8078; e-mail: dm@datindo.com; Website: www.datindo.com;
 - v. The proxy of the Shareholder in the form of legal entity (**Legal Entity Shareholder**) will be obliged to deliver:
 - a) The copy of the prevailing Articles of Association;
 - b) The document of appointment of the incumbent members/management;

to the Company through BAE with the address as referred to in point 7.b.iv) above, **at the latest 3 (three) days prior to the convening of the Meeting** without prejudice to the policy of the Company.
8. The Shareholders or their proxies may watch the convening of the on-going Meeting through **webinar Zoom** by accessing eASY.KSEI menu, GMS Streaming submenu on the website of AKSes KSEI, provided that:
 - a. The Shareholders or their proxies have been registered in eASY.KSEI Application **at the latest April 11, 2022, at 12:00 WIB**;
 - b. GMS Streaming has the capacity up to 500 participants and the attendance of each participant will be determined based on first come first served basis. For the Shareholders or their proxies who did not get the opportunity to watch the convening of the Meeting through GMS Streaming will be continue to be validly present electronically and their share ownership and choice of votes will be taken into account in the Meeting, to the extent that they have been registered in eASY.KSEI Application;
 - c. The Shareholders or their proxies who have watched the convening of the Meeting through GMS Streaming, however, are not registered to be present electronically on eASY.KSEI Application, then, the attendance of the Shareholders or their proxies aforesaid will be considered invalid and will not be taken into account in the calculation of attendance quorum of the Meeting;
 - d. To get the best experience in using eASY.KSEI Application and/or GMS Streaming, the Shareholders or their proxies **are advised to use Mozilla Firefox browser.**
9. As the effort for the prevention and/or the control of COVID-19 in accordance with the instruction of the Government as well as POJK-16/2020, the Company will limit the total number of the Shareholders or their proxies who can attend the Meeting physically based on first in first serve basis. For the Shareholders or their proxies who will continue being present physically in the Meeting, will be obliged to adhere to the protocol at the venue of the Meeting which has been stipulated by the Company as contained in the Code of Conduct of the Meeting, among other as following:

- a. Possess **COVID-19 vaccine certificate (Primary and Booster) with complete dose** proven by **SatuSehat** application and carry out scanning of QRCode of **SatuSehat** application at the time entering the building of the Meeting;
 - b. **Wear mask** in accordance with the standard stipulated by the Government during their presence in the area and venue of the Meeting;
 - c. The result of detection and monitoring of body temperature is not more than **37.30 Celsius**;
 - d. In the event that the Shareholders or their proxies did not fulfill the provisions of point 9.a. up to point 9.c. above and other provisions stipulated in the Code of Conduct of the Meeting, then, the Company will be entitled to:
 - i. prohibit the Shareholders or the proxies to attend the Meeting;
 - ii. request the Shareholders or their proxies to immediately leave the Meeting room and/or the building on which the venue for the convening of the Meeting is located; or
 - iii. take other actions which are required in accordance with health protocol.
 - e. The Shareholders or their proxies who have come to the location of the Meeting, however, prohibited to attend and enter the Meeting room due to the reasons on point 9.d. above or due to limited room capacity in relation to the restriction of physical attendance, will still be able to exercise their rights by granting power of attorney to the Independent Party appointed by the Company (the "**Independent Party**") by using form of Power of Attorney which has been made available by the Company, therefore, they can continue exercising their rights to be present and to cast votes in the Meeting by being represented by the Independent Party aforesaid;
 - f. For efficiency and effectiveness of the Meeting, the Meeting will be started on time. The registration for attendance of the shareholders or their proxies will be carried out at 08:30 – 09:30 WIB. The Shareholders or their proxies will be respectively requested to be present at the venue of the Meeting **at the latest 30 (thirty) minutes prior to the start of the Meeting**, and **the registration table will be closed on time at 09:30 WIB**. The Shareholders or their proxies who are present after the registration table is closed or who are late/fail in electronic registration due to any reason whatsoever, will be considered of being absent or will not be taken into account in the attendance quorum
10. The Company provides the materials of the Meeting, the Code of Conduct, the Power of Attorney, and other supporting documents in the form of electronic documents which are available on the website of the Company (www.btpnsyariah.com) and eASY.KSEI Application (<https://easy.ksei.co.id>) starting as of the Summoning for the Meeting up to the convening of the Meeting. The Company does not provide materials of the Meeting in printed Copies format to the shareholders at the time of convening of the Meeting.
 11. The Shareholders are expected to firstly read the Code of Conduct of the Meeting which is made available on the website of the Company (at the link <https://www.btpnsyariah.com/web/guest/rapat-umum-pemegang-saham>) starting as of the date of the Summoning.
 12. If there is any change and/or addition of information related to the procedure for the implementation of the Meeting in relation to the occurrence of latest condition and development which have not yet been delivered through the Summoning, they will be further announced on the website of the Company (at the link <https://www.btpnsyariah.com/web/guest/rapat-umum-pemegang-saham>).
 13. If there is any situation resulting in the Company being forced to be unable to convene the Meeting physically, then the Company will convene the Meeting electronically without the presence of the Shareholders, by delivering prior notification to the Shareholders.

In the framework of fulfilling the principles of Good Corporate Governance, the Company has well considered the mechanism, the venue, and the time for the convening of the Meeting, therefore, the Shareholders can participate in the Meeting. The Board of Directors urges the entire Shareholders to be able to exercise their rights to the best of their ability and to cast votes on the voting for the resolution towards the entire agenda of the Meeting.

Jakarta, March 20, 2023
The Board of Directors
PT Bank BTPN Syariah Tbk